



REPUBLIC OF THE PHILIPPINES
ILOILO STATE COLLEGE OF FISHERIES

Office of the Bids and Awards Committee

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REQUEST FOR QUOTATION

Bid Reference No. 2023-01-001

The ILOILO STATE COLLEGE OF FISHERIES MAIN CAMPUS, through the 2023 Fund 101, invites eligible suppliers to submit quotation for the following project:

Name of Project: **FOOD AND ACCOMMODATION FOR WORKSHOP IN THE REFINEMENT OF THE FIVE-YEAR DEVELOPMENT PLAN, UNIVERSITY CODE, ORGANIZATIONAL STRUCTURE, AND OPERATIONS MANUAL ON JANUARY 26-28, 2023**

Approved Budget for the Contract: **Php286,000.00**

Item No. Qty Unit Articles and Description

1. Room Accommodation

15 room Standard Twin/Double Occupancy for 2 Nights Room Accommodation with Breakfast

2. Food

DAY 1 (January 26, 2023)

AM SNACKS

30.00 pax Tuna melt sandwich and potato fries and chilled juice

LUNCH

30 pax Soup, rice, main course, dessert, one round of iced tea or fruit juice

PM SNACKS

30 pax Chicken macaroni soup with toast bread and chilled juice

DINNER

30 pax Soup, rice, main course, dessert, one round of iced tea or fruit juice

DAY 2 (January 27, 2023)

AM SNACKS

30 pax Banana turon with chocolate and chilled juice

LUNCH

30 pax Soup, rice, main course, dessert, one round of iced tea or fruit juice

PM SNACKS

30 pax Assorted kakanin & chilled juice

DINNER

30 pax Soup, rice, main course, dessert, one round of iced tea or fruit juice

DAY 3 (January 28, 2023)

AM SNACKS

30 pax Molo soup with toast bread and chilled juice

LUNCH

30 pax Soup, rice, main course, dessert, one round of iced tea or fruit juice

PM SNACKS

30 pax Ham and cheese sandwich with potato fries and chilled juice

Amenities/Inclusions

1. Complimentary BUFFET BREAKFAST for registered guests
2. In room internet access and Wi-Fi access in function area
3. Complimentary bottled water daily
4. Complimentary use of the gym
5. Complimentary use of venue
6. Complimentary use of the basic sound system with 2 microphones
7. Complimentary use of the LCD projector
8. Complimentary use of wide screen
9. Digital signage (lobby and designated function area)

Meeting Concessions:

1. Use of function room for 12 hrs
2. Flowing coffee or tea
3. Audio visual equipment
4. Hi-speed wireless internet access in the function room
5. Conference stationeries and pencils
6. Whiteboard with marker

Procurement will be conducted through Negotiated Procurement: Small Value Procurement (Sec. 53.9) in accordance with R.A. 9184 and its Revised Implementing Rule and Regulation.

The significant place, times and deadline of procurement activities are shown below:

1. Issuance of RFQ (downloadable at Philgeps): **January 20, 2023**
2. Deadline of Submission & Receipt of Quotation: **January 23, 2023 @ 10:00AM**
3. Opening of RFQ: **January 23, 2023 @ 10:15AM**
4. Venue of the accommodation should be **within ILOILO CITY** only.

Further, the BAC WILL NOT consider discounts upon the offered Bid in the Bid Form/RFQ, except if the distribution of amount discounted is reflected on the Bidder's Tender/RFQ and Detailed Estimates.

The ISCOF Main Campus, reserves the right to accept or reject any bid and to annul the bidding process any time before contract award without incurring any liability to the affected Bidders and Bidder.

Approved by:


LILIBETH F. PETRESCU, MBM
Chairman Bids and Awards Committee